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MEMORANDUM FOR: Chief, Monetary Division

SUBJECT : Significant Monetary Information for the Annual
Agency Financial Report of FY 1969

1. Attached is an excerpt taken from the Annual Agency Financial Report (FY 1968 - Part V) relating to monetary activities. It is requested that you review this excerpt and furnish us with your suggestions for improving the content and for any additional information considered appropriate for inclusion in the FY 1969 report.

2. The following specific items of information are requested as standard contributions toward the preparation of Part V of the report:

a. Copy of 30 June 1969 report of Receipts and Disbursements of Confidential Funds

b. A scheduled analysis of Funds Held by Monetary Division:

1. Currency on Hand for Disbursing (G.L. Acct. 1110) by Disbursing Office Location

2. Foreign Currency [REDACTED] (G.L. Acct. 1115) by country and type

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3. To allow time for the review and consolidation of the foregoing with other financial information, we ask that the scheduled analyses be made available by 31 July 1969.

4. Copies of the entire Financial Report for FY 1968 are on file in the Office of the Director of Finance. A review of the Financial Report in its entirety may be beneficial in preparing any general or specific proposal you may have.

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Chief, Accounts Division
Office of Finance

Attachment

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